

Jamia Hamdard
School of Management and Business Studies
Department of Management
Odd Semester Examination - January 2023
BBA III Semester
Human Resource Management/ BBA F-09

Roll No...

Duration: 3 Hour

Max.Marks -75

Section A - Short Answer

(5X6=30)

Note: Attempt any Six Questions, All questions carry equal marks

- Q1: Define Human Resource Management and differentiate between personnel Management and HRM.
- Q2: Define Succession Planning.
- Q3: Discuss the components of Compensation.
- Q4: Explain the Human Resource Policies and its Purpose.
- Q5: Differentiate between Job design and Job analysis.
- Q6: Explain the Payment of Bonus Act 1965.
- Q7: Explain Ergonomics.
- Q8: Define Minimum Wages Act 1948.
- Q9: Define the term 'Trade Union'. Why do employees join unions?

Section B-Long Answer

(15X3=45)

Note: Attempt any Three Questions; All questions carry equal marks

- Q1: What do you understand by the term Human Resource Management Strategy? Discuss the context of HRM strategy.
- Q2: Describe HRD System and its Sub System. Differentiate between HRM and HRD.
- Q3: Explain in detail the process of Recruitment & Selection of the employees.
- Q4: Failure in planning and developing HR could be a limiting factor in attaining organizational goal' – Explain the statement in reference to the objectives and importance of HR Planning.
- Q5: 'Regular feedback improves the performance of 'Employees'. Explain the importance and latest methods of Performance Appraisal.
- Q6: What do you understand by the term 'Grievance'? Explain the causes and Grievance Handling Procedure.