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Even Semester Examination 2023

Paper Name: Soft Skills and Interpersonal Communication

**Paper Code: BTCSE OE11/
BTCSEAI OE11
Maximum Marks:75**

Time: 3 Hours

SECTION-A

Attempt ALL the Questions (7X5 = 35)

Q.N.	QUESTIONS	MARKS	CO	BL
1	Draw and explain the <i>four Quadrants</i> of Johari's window for self assessment.	05	CO3	L3
2	Give some tips for Dining Etiquette .	05	CO1	L2
3	Is Time Management an essential determinant of success in life? How?	05	CO1	L3
4	What is Self-Talk ? How could it help in Motivation ?	05	CO5	L3
5.	What do you understand by Weekly Planner ? Make a weekly planner for an Engineering VIIth Sem. Student .	05	CO4	L5
6	What are SMART Goals ?	05	CO1	L1
7	Describe and differentiate between the Intrinsic and Extrinsic motivators .	05	CO2	L4

SECTION- B

Attempt ONLY 4 Questions (4x10 = 40)

Q.N.	QUESTIONS	MARKS	CO	BL
1	Explain in detail the Six Thinking Hats technique developed by Edward De Bono .	10	CO1	L3
2	What is understood by the term SWOT analysis ? Explain giving suitable examples.	10	CO4	L5
3	Define Attitude . Critically analyse the different factors affecting Attitude .	10	CO2	L4
4	What do you understand by Emotional Intelligence ? Explain the different Competencies (Personal and Social) of Emotional Intelligence as proposed by Daniel Goleman .	10	CO3	L3
5	What are Short Term, Long Term, and Life-time Goals .	10	CO5	L1
6	How does technology play an important part in Business etiquette and mannerisms? Discuss giving reference of E-mail etiquette, social media etiquette, web-interview, and Video-conferencing etiquette.	10	CO3	L2

BL — Bloom's Taxonomy Levels (1- Remembering, 2- Understanding, 3-Applying, 4-Analysing, 5-Evaluating, 6-Creating)